Report on the

Disability Access and Education Revolving Fund
April 1, 2018

State of California
Edmund G. Brown Jr. Governor

Government Operations Agency
Marybel Batjer, Secretary

Department of General Services
Daniel C. Kim, Director

Division of the State Architect
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Background

Senate Bill (SB) 1186 (Steinberg, Chapter 383, Statutes of 2012), created Government Code Section 4467, which requires any applicant for a local business license or equivalent instrument to pay an additional $1 fee to the local government that issued the business license. Local governments must submit 30 percent ($0.30) of the fee revenue to the Division of the State Architect (State Architect) for deposit into the Disability Access and Education Revolving Fund (Fund).

Pursuant to Government Code Section 4465, the purpose of the Fund is to provide increased compliance with state and federal accessibility requirements by:

- Increasing the number of certified access specialists (CASp).
- Maintaining State Architect oversight of the CASp program.
- Expanding education and outreach efforts for compliance with accessibility requirements.

Government Code Section 4470(c) requires the State Architect to submit an annual report for the previous calendar year. The State Architect must report the total fees collected by each local government, the total fees transmitted to the Fund by local governments during the previous calendar year, and their distribution, including Fund resources spent on:

- Administrative services.
- Moderating certification and examination fees for the CASp program.
- Establishing and maintaining oversight of the CASp program.
- Developing and disseminating educational materials to facilitate compliance with state and federal access requirements.

Information provided in this report is based on accounting data that represents amounts collected by the state from local governments until March 7, 2018, and state billing information indicating amounts spent in each specific reporting category.

Total Fees Transmitted to the Fund

The State Architect received a total of $825,313 from fees collected by local governments for the 2017 calendar year. The State Architect received Fund transmittals from all 10 of the largest cities in California.

Fund Resources for Administrative Services by the State Architect

The State Architect spent $178,763 of Fund resources for administrative services in 2017. Primary administrative services included: operation of the fee collection system and related instruction, correspondence with local governments, review of information reported by local governments, form development, and technical guidance.

Fund Resources Used to Moderate CASp Certification and Examination Fees

The State Architect spent $9,949 of Fund resources for moderation of CASp certification and examination fees. Additionally, the State Architect began assessing whether the CASp examination may be administered at local testing centers. It is expected that use of testing centers will increase CASp examination opportunities for prospective candidates and will commensurately lead to an increased number of CASps. Testing center use will allow candidates more frequent opportunities to take the examination and in locations convenient to them, thus minimizing costs associated with traveling to an exam location and attendant time away from work.

Fund Resources Used to Increase the Oversight of the CASp Program

The State Architect spent $38,701 of Fund resources to increase oversight of the CASp program. Major items included: providing technical guidance; investigating occasional complaints filed against CASps; and continued implementation of regulations which requires updating the online database. The revised CASp program regulations became effective on May 9, 2016.

Fund Resources Used for Education and Outreach

The State Architect spent $399,424 for education and outreach. The State Architect conducted outreach to business owners through partnerships with chambers of commerce, local governments, state legislators, the Governor’s Office of Business and Economic Development, and the State Treasurer’s Office.

The State Architect increased awareness of the CASp program to business and commercial property owners through website updates, social media, email blasts, and by providing local governments marketing materials (including newly developed educational handouts) about the CASp program for distribution when businesses pay their $1 fee. The State Architect also participated in events to educate business communities about the benefits of the CASp program.

The State Architect continued its outreach to CASps and CASp candidates through seven sessions of the CASp 101 training class. The State Architect published a best practices guide for local governments, designed to share information on how some cities and counties have used resources from the $1 fee to fund increased CASp services in their jurisdictions and to facilitate compliance with construction-related accessibility requirements.

Additionally, the State Architect implemented the new provisions resulting from Assembly Bill (AB) 1379 (Thurmond, Chapter 667, Statutes of 2017), including communication with CASps, cities and counties regarding the changes.

Total Fees Collected by Each Local Government

At the time this report was published, only 182 out of 423 local governments that submitted 2017 fees to the State Architect had submitted an annual report. The local governments that submitted an annual report for 2017 indicated they collected a total of $1,021,897 for the 2017 calendar year. The State Architect continues to work with and inform local governments that had not submitted fees and/or annual reports at the time this report was published that they are bound by the annual reporting requirements of Government Code Section 4467. The Appendix indicates the 2017 Fund payments transmitted to the State Architect by each local government, whether the local government submitted an annual report, and (when reported) the total fees collected by each local government for the 2017 calendar year. Local governments that are not listed in the Appendix neither transmitted 2017 funds nor submitted an annual report.

SB 1186 Requirements and Compliance Changes That Occurred in 2017

Because provisions of SB 1186 were due to sunset on December 31, 2018, the State Architect sought to maintain a modest reserve within the Fund in order to continue CASp education and outreach efforts through at least calendar year 2020.

However, the following noteworthy items occurred in 2017 that affect the Fund:

- AB 1379 was enacted. AB 1379 extended the sunset date of Government Code Section 4467 to December 31, 2023, and also increased the annual fee for local business licenses or equivalent instrument fee to $4. Local governments must submit 10 percent ($0.40) of total fees collected to the State Architect for the Fund. The fee increase took effect January 1, 2018.
- The city of Los Angeles complied with provisions of Government Code Section 4467 for the first time since the statute went into effect in 2014. Los Angeles transmitted just under $200,000 in fee revenue to the State Architect in 2017.
- A full-time analyst position supporting the SB 1186 outreach program was on a limited-term basis and that term expired on June 30, 2017. This position was vacated by the incumbent in late 2016 and was not backfilled due to the limited-term status.

Though the combination of these unplanned items resulted in a higher Fund reserve than estimated for 2017, the State Architect plans to increase use of Fund resources in 2018 by:

- Promoting the benefits of CASp services through increased outreach and trainings, and marketing tools not previously feasible due to cost, such as development and use of an online learning management system for education and training purposes.
- Increasing collaboration with the California Commission on Disability Access (Commission) to assist the Commission with its research, education and outreach efforts.
- Continuing outreach to small businesses through partnerships with stakeholder groups, the Department of Rehabilitation, and the Department of General Services’ Procurement Division’s Office of Small Business and Disabled Veteran Business Enterprise Services.
- Expanding efforts to offer decentralized CASp examinations at testing centers throughout the state.

APPENDIX: 2017 FEES COLLECTED BY EACH LOCAL JURISDICTION AS REPORTED TO THE STATE ARCHITECT

CITY	TOTAL PAYMENTS TO STATE ARCHITECT	ANNUAL REPORT SUBMITTED?	TOTAL FEES COLLECTED BY LOCAL JURISDICTION
Adelanto	$444.20	No	
Agoura Hills	$456.30	Yes	$1,521.00
Alameda	$2,478.00	Yes	$8,260.00
Albany	$794.28	No	
Alhambra	$2,199.90	Yes	$6,953.00
Alturas	$76.80	No	
American Canyon	$310.50	No	
Anaheim	$5,934.72	No	
Anderson	$284.10	Yes	$947.00
Antioch	$2,958.00	Yes	$9,860.00
Apple Valley (Town)	$797.70	No	
Arcadia	$2,228.70	Yes	$7,429.00
Arcata	$612.30	No	
Arroyo Grande	$799.30	Yes	$1,205.00
Artesia	$364.30	No	
Arvin	$187.80	No	
Atascadero	$417.30	No	
Atherton (Town)	$422.40	No	
Atwater	$333.30	No	
Auburn	$618.30	Yes	$2,061.00
Avenal	$54.90	Yes	$183.00
Bakersfield	$8,173.00	No	
Baldwin Park	$882.60	No	
Banning	$606.90	No	
Barstow	$471.30	Yes	$1,571.00
Beaumont	$513.90	No	
Bell	$359.40	No	
Bell Gardens	$316.80	No	
Bellflower	$1,369.50	Yes	$5,189.00
Belmont	$626.49	No	
Belvedere	$56.10	No	
Benicia	$734.20	No	
Berkeley	$752.40	No	
Beverly Hills	$2,635.81	No	
Big Bear Lake	$554.70	Yes	$1,849.00
Biggs	$42.20	Yes	$210.00
Bishop	$294.30	Yes	$981.00
Blythe	$79.20	No	
Bradbury	$65.40	No	

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Brawley	$328.80	Yes	$1,096.00
Brea	$1,776.90	No	
Brentwood	$1,852.80	Yes	$6,176.00
Brisbane	$350.40	No	
Buena Park	$1,185.00	No	
Burbank	$2,502.90	No	
Burlingame	$1,738.80	No	
California City	$129.90	No	
Calimesa	$269.32	No	
Calistoga	$327.40	Yes	$1,918.00
Camarillo	$2,164.85	No	
Canyon Lake	$126.90	No	
Capitola	$383.00	Yes	$1,276.00
Carlsbad	$2,616.90	Yes	$8,723.00
Carmel-By-The-Sea	$659.70	No	
Carpinteria	$474.00	Yes	$1,580.00
Carson	$2,845.60	No	
Cathedral City	$1,042.50	Yes	$3,149.67
Ceres	$576.90	No	
Cerritos	$562.50	No	
Chico	$1,882.50	Yes	$6,276.00
Chino Hills	$969.00	No	
Chowchilla	$210.30	Yes	$701.00
Citrus Heights	$1,074.90	Yes	$3,583.00
Claremont	$920.10	Yes	$3,067.00
Clayton	$220.50	No	
Clearlake	$105.60	No	
Cloverdale	$243.90	Yes	$1,477.00
Clovis	$1,731.38	Yes	$6,243.25
Coachella	$176.70	No	
Colfax	$126.90	No	
Colma (Town)	$81.30	Yes	$271.00
Colton	$1,058.00	No	
Colusa	$135.30	Yes	$451.00
Commerce	$378.17	No	
Compton	$836.40	No	
Concord	$2,460.00	Yes	$8,198.95
Corcoran	$711.90	Yes	$2,373.00
Corning	$147.30	Yes	$491.00

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Corona	$2,939.70	No	
Coronado	$884.50	No	
Corte Madera (Town)	$279.30	No	
Costa Mesa	$3,450.00	No	
Cotati	$264.20	Yes	$1,414.00
Covina	$1,233.20	No	
Crescent City	$191.70	No	
Culver City	$2,903.10	No	
Cupertino	$868.20	No	
Cypress	$1,049.10	No	
Daly City	$2,177.05	Yes	$7,749.82
Danville (Town)	$954.60	Yes	$3,182.00
Davis	$1,684.80	No	
Del Mar	$490.50	No	
Del Rey Oaks	$121.80	No	
Delano	$431.00	No	
Desert Hot Springs	$383.01	Yes	$1,276.70
Diamond Bar	$589.50	Yes	$1,965.00
Dinuba	$213.06	No	
Dixon	$415.30	Yes	$3,075.00
Downey	$1,555.40	No	
Duarte	$254.10	No	
Dublin	$1,263.60	Yes	$4,212.00
Dunsmuir	$70.20	Yes	$234.00
East Palo Alto	$544.20	Yes	$1,814.00
Eastvale	$510.74	No	
El Cajon	$606.00	No	
El Cerrito	$806.40	Yes	$2,688.00
El Monte	$1,502.10	No	
El Paso De Robles (Paso Robles)	$1,137.87	Yes	$3,793.90
El Segundo	$1,611.90	No	
Elk Grove	$815.70	No	
Emeryville	$1,785.30	No	
Encinitas	$1,517.10	Yes	$5,057.00
Escalon	$230.60	Yes	$1,246.00
Escondido	$3,019.00	Yes	$10,062.00
Fairfax	$167.10	No	
Fairfield	$2,445.30	Yes	$8,151.00
Farmersville	$58.20	Yes	$194.00

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Ferndale	$65.70	No	
Fillmore	$315.00	No	
Folsom	$2,164.80	No	
Fontana	$2,514.40	Yes	$8,381.00
Fort Bragg	$275.10	Yes	$917.00
Fortuna	$277.80	Yes	$926.00
Foster City	$500.10	Yes	$1,667.00
Fountain Valley	$1,453.50	No	
Fremont	$5,902.97	No	
Fresno	$14,114.00	Yes	$47,030.00
Fullerton	$2,394.34	No	
Galt	$694.50	No	
Garden Grove	$5,010.90	No	
Gilroy	$1,270.80	Yes	$4,236.00
Glendale	$1,147.50	No	
Glendora	$1,279.10	No	
Goleta	$651.30	No	
Gonzales	$56.70	No	
Grand Terrace	$177.60	No	
Grass Valley	$892.49	Yes	$4,572.00
Grover Beach	$189.60	No	
Guadalupe	$163.50	Yes	$545.00
Half Moon Bay	$401.20	No	
Hanford	$2,091.33	No	
Hawthorne	$2,100.30	Yes	$7,001.00
Hayward	$2,961.30	Yes	$9,871.00
Healdsburg	$663.30	Yes	$2,211.00
Hemet	$947.70	No	
Hercules	$183.30	No	
Hermosa Beach	$849.00	Yes	$2,830.00
Hesperia	$1,119.50	Yes	$4,982.60
Highland	$1,041.90	No	
Hillsborough (Town)	$524.40	No	
Hollister	$811.50	No	
Huntington Beach	$6,063.00	No	
Huron	$156.90	Yes	$523.00
Imperial	$137.10	No	
Imperial Beach	$1,293.60	Yes	$4,312.00
Indian Wells	$486.60	No	

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Indio	$1,977.30	Yes	$6,591.00
Irwindale	$429.00	Yes	$1,430.00
Jackson	$197.40	No	
Jurupa Valley	$452.70	No	
Kerman	$263.70	Yes	$879.00
King City (City of King)	$233.10	No	
Kingsburg	$396.60	No	
La Canada Flintridge	$478.50	Yes	$1,777.00
La Habra	$936.60	Yes	$3,344.00
La Habra Heights	$77.70	No	
La Mesa	$1,477.50	No	
La Mirada	$496.08	No	
La Palma	$289.50	Yes	$965.00
La Puente	$436.80	Yes	$1,456.00
La Quinta	$1,177.80	No	
La Verne	$676.80	Yes	$2,256.00
Laguna Beach	$1,256.00	Yes	$4,864.00
Lake Elsinore	$769.70	Yes	$2,570.00
Lakewood	$1,054.50	No	
Lancaster	$3,094.50	Yes	$10,315.00
Larkspur	$1,181.70	No	
Lathrop	$956.00	No	
Lawndale	$376.50	No	
Lemon Grove	$765.90	No	
Lemoore	$531.40	No	
Lincoln	$560.70	Yes	$1,869.00
Lindsay	$142.50	No	
Live Oak	$76.80	Yes	$256.00
Livermore	$2,306.10	No	
Livingston	$147.00	No	
Lodi	$1,773.09	Yes	$5,910.30
Loma Linda	$200.70	Yes	$669.00
Lomita	$306.30	Yes	$1,305.00
Lompoc	$672.30	No	
Long Beach	$7,259.49	Yes	$24,198.31
Loomis (Town)	$446.50	Yes	$1,489.00
Los Alamitos	$640.50	No	
Los Altos	$650.10	No	
Los Altos Hills (Town)	$525.90	No	

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Los Angeles	$199,429.59	No	
Los Gatos (Town)	$822.60	No	
Loyalton	$6.30	No	
Lynwood	$1,075.50	No	
Madera	$786.30	No	
Mammoth Lakes (Town)	$404.70	No	
Manhattan Beach	$1,468.80	Yes	$4,896.00
Manteca	$991.20	No	
Marina	$454.90	No	
Martinez	$804.90	No	
Marysville	$271.80	Yes	$906.00
Maywood	$220.20	No	
McFarland	$93.00	No	
Menifee	$381.60	No	
Menlo Park	$1,467.90	No	
Merced	$1,504.17	Yes	$5,013.91
Mill Valley	$788.70	Yes	$2,629.00
Millbrae	$516.30	Yes	$1,721.00
Milpitas	$1,081.20	Yes	$3,604.00
Modesto	$3,895.45	Yes	$13,260.91
Monrovia	$987.60	Yes	$3,292.00
Montclair	$665.80	No	
Monte Sereno	$157.20	Yes	$373.00
Montebello	$968.40	Yes	$3,228.00
Monterey	$1,360.50	Yes	$4,535.00
Monterey Park	$1,305.00	No	
Moorpark	$778.20	No	
Moreno Valley	$2,867.70	Yes	$9,559.00
Morgan Hill	$671.10	No	
Morro Bay	$693.38	No	
Mount Shasta	$251.40	Yes	$838.00
Mountain View	$2,214.90	No	
Murrieta	$1,686.90	No	
Napa	$4,519.50	No	
National City	$834.60	No	
Needles	$107.40	Yes	$358.00
Nevada City	$166.80	No	
Newark	$1,666.30	No	
Newman	$217.80	Yes	$726.00

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Newport Beach	$6,014.24	No	
Norwalk	$1,320.60	Yes	$4,402.00
Oakland	$16,613.40	No	
Oakley	$452.10	Yes	$1,507.00
Oceanside	$2,572.50	No	
Ojai	$350.00	No	
Ontario	$3,280.74	No	
Orange	$6,154.80	Yes	$20,516.00
Oroville	$424.50	No	
Oxnard		Yes	$10,984.00
Pacific Grove	$502.40	No	
Pacifica	$439.80	No	
Palm Desert	$2,741.40	Yes	$9,138.00
Palm Springs	$2,040.00	Yes	$6,800.00
Palmdale	$2,983.20	Yes	$9,944.00
Palo Alto	$580.20	Yes	$1,711.00
Palos Verdes Estates	$364.50	No	
Paradise (Town)	$29.70	Yes	$99.00
Paramount	$714.00	Yes	$2,380.00
Patterson	$362.10	Yes	$1,207.00
Petaluma	$1,634.10	No	
Pico Rivera	$709.40	No	
Piedmont	$224.00	No	
Pinole	$852.60	Yes	$4,714.00
Pismo Beach	$378.60	Yes	$1,262.00
Pittsburg	$1,890.66	Yes	$6,301.70
Placentia	$389.40	No	
Placerville	$385.50	Yes	$1,285.00
Pleasant Hill	$901.50	No	
Pleasanton	$2,988.99	Yes	$9,967.00
Plymouth	$40.50	Yes	$135.00
Pomona	$1,776.30	No	
Porterville	$1,270.20	No	
Portola	$50.40	Yes	$168.00
Portola Valley (Town)	$189.60	No	
Poway	$624.00	Yes	$2,080.00
Rancho Cordova	$1,667.40	No	
Rancho Cucamonga	$3,450.00	No	
Rancho Mirage	$851.40	No	

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Rancho Palos Verdes	$564.60	Yes	$1,882.00
Red Bluff	$547.50	Yes	$1,825.00
Redding	$2,400.90	Yes	$8,003.00
Redlands	$1,585.50	No	
Redondo Beach	$2,487.90	Yes	$8,293.00
Redwood City	$2,080.50	No	
Reedley	$502.80	Yes	$1,676.00
Richmond	$4,189.71	No	
Ridgecrest	$246.58	No	
Rio Dell	$68.70	No	
Rio Vista	$257.60	Yes	$408.00
Ripon	$172.50	Yes	$575.00
Riverbank	$255.70	Yes	$1,238.00
Riverside	$4,516.82	No	
Rocklin	$1,180.20	Yes	$3,934.00
Rohnert Park	$953.70	Yes	$3,179.00
Rolling Hills Estates	$395.70	Yes	$1,319.00
Rosemead	$638.40	No	
Roseville	$3,399.80	No	
Ross	$241.70	No	
Sacramento	$9,616.50	Yes	$32,055.00
Salinas	$2,505.00	Yes	$8,292.00
San Anselmo	$364.20	No	
San Bernardino	$5,213.40	No	
San Bruno	$887.10	No	
San Buenaventura (City of Ventura)	$3,826.80	No	
San Carlos	$995.00	Yes	$3,316.00
San Clemente	$1,717.50	Yes	$5,725.00
San Diego	$60,831.48	Yes	$202,771.62
San Dimas	$590.10	No	
San Fernando	$1,009.30	No	
City and County of San Francisco	$33,603.00	No	
San Jacinto	$775.20	Yes	$2,584.00
San Joaquin	$54.60	No	
San Jose	$16,735.16	No	
San Juan Capistrano	$2,163.03	Yes	$7,207.00
San Leandro	$2,462.43	No	
San Luis Obispo	$1,211.70	No	
San Marcos	$1,702.20	Yes	$5,674.00

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San Marino	$1,205.60	No	
San Mateo	$2,057.10	No	
San Pablo	$490.80	No	
San Rafael	$2,270.40	No	
San Ramon	$1,372.90	Yes	$4,577.00
Sand City	$130.50	Yes	$435.00
Sanger	$364.80	Yes	$1,216.00
Santa Ana	$8,549.54	No	
Santa Barbara	$4,682.50	No	
Santa Clara	$3,628.88	Yes	$12,096.00
Santa Clarita	$194.70	Yes	$1,409.00
Santa Cruz	$1,782.00	Yes	$5,934.00
Santa Fe Springs	$1,240.50	Yes	$4,135.00
Santa Maria	$1,587.90	Yes	$5,293.00
Santa Monica	$920.52	Yes	$27,447.02
Santa Paula	$354.60	No	
Santa Rosa	$3,931.26	No	
Santee	$654.90	No	
Saratoga	$684.30	Yes	$2,281.00
Sausalito	$722.10	No	
Scotts Valley	$363.30	Yes	$1,211.00
Seal Beach	$739.20	No	
Sebastopol	$443.10	No	
Selma	$367.80	Yes	$1,226.00
Shafter	$254.40	No	
Shasta Lake	$298.50	No	
Sierra Madre	$492.30	No	
Signal Hill	$64.50	No	
Simi Valley	$2,763.00	No	
Solana Beach	$480.90	No	
Solvang	$294.30	No	
Sonoma	$1,262.80	No	
Sonora	$423.89	Yes	$1,413.00
South El Monte	$877.05	No	
South Lake Tahoe	$1,098.60	Yes	$3,662.00
South Pasadena	$874.20	No	
South San Francisco	$557.10	Yes	$9,022.00
St Helena	$410.60	Yes	$2,662.00
Stanton	$1,957.10	No	

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Sunnyvale	$1,896.80	No	
Susanville	$182.40	No	
Sutter Creek	$126.30	Yes	$549.00
Taft	$257.80	No	
Tehachapi	$246.90	No	
Tehama	$1.50	Yes	$5.00
Temecula	$1,485.00	No	
Temple City	$248.48	No	
Thousand Oaks	$3,366.62	Yes	$11,222.07
Tiburon (Town)	$360.30	Yes	$1,201.00
Torrance	$6,400.50	Yes	$21,395.00
Tracy	$463.50	No	
Tulare	$1,462.00	Yes	$4,872.00
Tulelake	$30.90	Yes	$103.00
Turlock	$1,786.65	Yes	$5,955.50
Tustin	$2,783.17	Yes	$9,277.25
Twentynine Palms	$257.40	Yes	$888.00
Ukiah	$516.60	No	
Union City	$959.40	No	
Upland	$1,904.60	No	
Vacaville	$1,330.30	No	
Vallejo	$1,894.50	Yes	$6,315.00
Vernon	$1,380.30	No	
Victorville	$1,706.34	No	
Villa Park	$130.08	No	
Visalia	$4,693.80	No	
Vista	$2,068.99	No	
Walnut	$568.50	No	
Walnut Creek	$2,594.70	Yes	$8,649.00
Waterford	$193.80	No	
West Covina	$1,668.01	No	
West Hollywood	$1,514.00	Yes	$5,049.00
West Sacramento	$747.60	Yes	$2,493.00
Westminster	$1,404.00	Yes	$4,680.00
Wheatland	$59.30	No	
Whittier	$2,654.10	No	
Williams	$98.61	No	
Willits	$0.00	No	
Windsor (Town)	$184.20	No	

APPENDIX: 2017 FEES COLLECTED BY EACH LOCAL JURISDICTION
AS REPORTED TO THE STATE ARCHITECT

CITY	TOTAL PAYMENTS TO STATE ARCHITECT	ANNUAL REPORT SUBMITTED?	TOTAL FEES COLLECTED BY LOCAL JURISDICTION
Winters	$176.10	Yes	$587.00
Woodlake	$126.00	No	
Woodland	$778.80	No	
Yorba Linda	$1,361.70	No	
Yountville (Town)	$142.80	Yes	$476.00
Yreka	$308.30	Yes	$895.00
Yuba City	$1,273.77	Yes	$4,245.91
Yucaipa	$148.80	No	
Yucca Valley (Town)	$244.30	No	
Wildomar	$195.60	Yes	$652.00
TOTAL	**$802,135.23**	**169**	**$ 956,558.39**